

# SRM University Delhi-NCR, Sonapat

(Established under Haryana Private Universities Act 2006 as amended by Act no.8 of 2013)

Plot no-39, Rajiv Gandhi Education City, Post office-P.S Rai, Delhi-NCR, Sonapat-131029,Haryana

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Ref No: SRMUH/RO/IMO/532

Date: - Wednesday, September 7, 2016

From : Registrar	To: All Students
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Subject: - Fees for Issuance of Various Certificates/Grade sheets - Regd.

Student passing out from the university are hereby informed that the following fee will be applicable for issuance of various Grade sheets/certificates w.e.f 2016-17 onwards.

Sr. No	Particulars	Fee for UG in ₹	Fee for PG in ₹
1	Consolidated Grade Sheet/Mark Statement	₹ 500/-	₹ 700/-
2	Provisional Certificate	₹ 500/-	₹ 700/-
3	Migration Certificate	₹ 500/	₹ 700/
4	Character Certificate	₹ 500/	₹ 500/
5	Convocation Fee exclusive of gown	₹ 1500/-	₹ 2000/-
6	Fee for Duplicate Certificate in lieu of loss of original certificates	₹ 1000/- Per certificate	₹ 1000/- Per certificate
7	Fee for Duplicate Provisional Certificate	₹ 1000/-	₹ 1000/-
8	Fee for Transcript ( per university)	₹ 1000/-	₹ 1500/-
9	Duplicate Degree Certificate / Rank Certificate in lieu of loss of original certificates	₹ 2500(For five years from the completion of the course and ₹ 5000/- from 6 <sup>th</sup> years onwards	₹ 2500(For five years from the completion of the course and ₹ 5000/-from 6 <sup>th</sup> years onwards
10	Degree Certificate in absentia	₹ 3000/-	₹ 5000/-

**Dr. Manish Bhalla**  
**Registrar**

Copy for Information:-

1. Hon'ble Vice Chancellor
2. DOR & Advisor (Student welfare)
3. Controller of Examination
4. Manger Finance