



राष्ट्रीय होटल प्रबन्ध एवं केटरिंग टेक्नोलॉजी परिषद  
(पर्यटन मंत्रालय, भारत सरकार के अधीन स्वायत्तशासी निकाय)

NATIONAL COUNCIL FOR HOTEL MANAGEMENT AND CATERING TECHNOLOGY  
(An Autonomous Body under Ministry of Tourism, Govt. of India)

ए-34, सेक्टर 62, नोएडा - 201309 (उत्तर प्रदेश)

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e-file No.: NCHM-10102/2/2021-ADMIN

Date: 8<sup>th</sup> July 2022

To,

Principal  
SRM Institute of Hotel Management  
Plot No. 39, R. G. Education City,  
P.S. Rai, Delhi-NCR,  
Sonapat, Haryana - 131029

Sub: Extension of affiliation for 2022-23 academic year.

Sir/Madam,

With reference to the subject cited above, I am pleased to inform that based on the inspection report as well as based on the recommendation of the affiliation committee, competent authority of this Council has approved extension of affiliation of your Institute for 2022-23 academic year for running the existing approved course(s) and intake, with following suggestions:

- 1) To fill the gap of one faculty before start of academic session 2022-23 and compliance to be sent to Council latest by end of August 2022.
- 2) Modern equipment like Combi Oven to be placed in the lab(s).

Accordingly, you are requested to deposit to NCHMCT an annual affiliation fee of Rs.1.00 lakh and inspection fee of Rs.50,000/- either through NEFT/RTGS or by Demand Draft drawn in favour of NCHMCT, Noida, latest by 29<sup>th</sup> July 2022. In case of online transfer, you may forward the transaction details (UTR no., bank, date, etc.) through e-mail for verification in our account.

The existing Bank Guarantee of Rs.20.00 lakhs (City Union Bank) expired on 31.05.2022 and it was informed to you vide e-mail dated 18.05.2022 to extend the validity of the same, but till now there is no response from your end. Now, you are requested to extend the validity period of the said BG for another three years or send fresh BG with validity period of three years, by first week of August 2022.

Towards signing of the agreement for academic year 2022-23, you are requested to forward two sets of original agreement as per the text attached herewith, duly typed on Rs.100 Indian Non-Judicial stamp duty paper and duly signed by the Chairman of the Institute, latest by 29<sup>th</sup> July 2022, so that one set will be returned to the Institute after signing by the Council's authority.

Proforma of Practical Log Book and Summary Sheet are attached herewith. The faculty engaged in practical classes should maintain the Practical Log Book in the enclosed proforma by filling all the columns with true and factual information. At the end of each semester/year, the Summary Sheet needs to be filled with data from Practical Log Book. It may be noted that one sheet of Practical Log Book be made for one practical and separate Log Book to be made for each Practical batch. Such Practical Log Book be preserved at least for 6 years for further inspection and academic audit by Council.



Yours faithfully,

(L.K.GANGULI)  
Director (A&F)

Encl.: As above.

Copy to: Director (Studies), NCHMCT – for information.